



**電訊管理局**  
**OFFICE OF THE TELECOMMUNICATIONS AUTHORITY**  
**無線電測定以及指令、狀態及數據傳送牌照申請表**  
**RADIODETERMINATION AND CONVEYANCE OF COMMANDS,**  
**STATUS AND DATA LICENCE APPLICATION FORM**

填申請表前，請先閱載於附件上的「備註」及「補充資料」。除指明外，所有問題均須回答。申請表格填妥後，連同備註1所說明的有關證明文件副本，一併交回香港灣仔皇后大道東213號胡忠大廈26字樓電訊管理局牌照組。如有查詢，請電 2961 6772。

Please read the attached "NOTES" and the "Supplementary Notes" before completing this Application Form. All questions must be answered unless indicated otherwise. The completed Application Form together with relevant supporting documents as mentioned in NOTE 1 should be returned to the Licensing sub-section, Office of the Telecommunications Authority at 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong. For enquiries, please telephone 2961 6772.

<u>本欄不用填寫 For Official Use Only</u>
File reference No.:
T/L/28/.....
Date received .....

1. 請☑ 下面一格來說明你是以公司/機構名義 或 以個人名義申請牌照。(看備註 1 所需呈遞的證明文件)  
 Please ☑ one box below to indicate whether you are applying the licence in the name of a company/organization or an individual (See NOTE 1 for the supporting document that MUST be enclosed):

以公司/機構名義 In the name of a company/organization.

以個人名義 In the name of an individual.  
 (看補充資料) (See Supplementary Notes)

2. 申請人名稱及地址 (看備註 2):

**Name and address of applicant (See Note 2)**

(a) 名稱 .....  
 Name (英文、請用正楷) (In English BLOCK LETTERS)  
 .....  
 (中文、如適用者) (In Chinese, if applicable)

(b) 地址: .....  
 Address

電話號碼: ..... 傳真號: .....  
 Telephone No. Fax No.

電郵地址: .....  
 E-mail Address

3. 請填寫下列以提供有關無線電系統的詳細資料 (看備註 3):

**Give details of your proposed radio system by completing all the items below (See Note 3):**

(a) 擬設置無線電系統的用途: .....  
 Purpose of your proposed radio system  
 .....

(b) 器材的廠名及型號: .....  
 Make and Type number of equipment

(c) 器材的編號: .....  
 Serial number(s) of the equipment.

(d) 操作頻率: .....  
 Operating frequency

(e) 最大頻差容限: .....  
 Maximum Frequency Tolerance

(f) 發射類別：  
Class of Emission

.....

- (g) 最大有效輻射功率 ( 瓦特 ) : .....  
Maximum Effective Radiated Power (Watt)
- (h) 天線特性: .....  
Aerial Characteristics
- (i) 在指明距離的場強: .....  
Field Strength at specified distance
- (j) 其他性能及技術標準: .....  
Other performance and technical standards  
.....  
.....
- (k) 裝置的地點: .....  
Location(s) of the equipment  
.....  
.....

4. 閣下或貴公司曾否領有由電訊管理局發給的有效無線電測定以及指令、狀態及數據傳送牌照? ( 請☑下列適當的一格 )  
**Have you/your company already had a valid Radiodetermination and Conveyance of Commands, Status and Data licence issued by the Telecommunications Authority? (Please ☑ one box below to indicate.)**

是                    請提供檔案或牌照號碼 : .....  
 YES                    Please give the file reference or licence number

否                    申請表須連同備註一所載的證明文件一併遞交。  
 NO                    supporting documents as mentioned in NOTES 1 must be enclosed with the application.

5. 聲明 ( 看備註 5 )  
 Declaration (See NOTE 5)

致: 電訊管理局局長  
 To: Telecommunications Authority,

\*本人/我們有意申請無線電測定以及指令、狀態及數據傳送牌照。\*本人/我們謹此證實本申請表所填報的資料,均屬  
 真確無誤。

\*I/We wish to apply for a Radiodetermination and Conveyance of Commands, Status and Data Licence and \*I/we declare that all  
 information given in this form is true and correct.

\*申請人公司/機構印鑑 或 授權人公司印鑑  
 \*Applicant's Company/Organization Chop or  
 Authorized Agent's Company Chop

\*申請人/授權代理人簽署: .....  
 \*Signature of Applicant/Authorized Agent

簽署人全名: .....  
 Signatory's full name                    ( 請用正楷書寫 ) (In BLOCK LETTERS)

\*職位: .....  
 \*Capacity ( 如東主、合夥人、經理...等 ) (e.g., Proprietor, Partner, Manager... etc.)

日期 Date: .....

\*刪去不適用者  
 \*Delete whichever inapplicable

備 註

1. 如屬首次申請，申請時需連同下列適當的證明文件遞上：
    - (a) 如申請人為「獨資」或「合夥」經營公司/機構，所需文件為：
      - 有效商業登記證的副本；及
      - 由香港商業登記署發出的現行「商業登記冊內該商號資料的摘錄」核證本（即表格1(甲)或表格1(丙)）。
    - (b) 如申請人為根據公司條例註冊的公司「有限公司」，所需文件為：
      - 有效商業登記證的副本；及
      - 有關該公司的公司註冊證書副本。
    - (c) 非屬上述性質的公司或機構，所需文件為：
      - 有效商業登記證的副本；或
      - 可證明團體已在香港註冊的證明文件副本；及
      - 地址證明。（如電費單或電話費單等）

(注意：呈交的商業登記證副本必須包括機印部份，即顯示有繳費日期，收條號碼及繳付的款項。如未能呈交所有證件，申請將不獲處理。)

  - (d) 倘以個人名義提出申請，必須親身出示申請人身份證或護照。如申請人選擇承擔提供身份證或護照副本所引致的風險，電訊管理局會考慮接受郵寄以上文件副本的申請。
2. 申請人的名稱及地址將用作為持牌人的名稱及地址。因此，如以公司/機構名義申請，填上公司/機構的註冊名稱及地址。如以個人名義提出申請，填上你的姓名及住址。
  3. 選用的無線電器材，必須已獲電訊管理局類型檢定。如未獲檢定，申請牌照前，請撥電話 2343 7565 與本局的無線電實驗室安排有關器材核准的測試及檢定。
  4. 如欲使用的系統未有電訊管理局預先指配的頻道，則該項申請可能會被耽擱。
  5. 倘申請人是「獨資」經營的公司，申請表需由東主簽署。倘由「合夥」公司提出申請，申請表應由其中一位合夥人代表簽署。倘由根據公司條例註冊的公司或其他團體提出申請，申請表應由董事或經理簽署。  
已填妥的申請表，請連同以上第 1 段開列的所需文件，交回香港灣仔皇后大道東213號胡忠大廈26字樓，電訊管理局牌照組。如有查詢，請電 2961 6772。交回申請表時，請勿附上任何費用，一俟申請獲得批准，本局會用書面通知申請人繳付牌照費用。現時牌照費為每年港幣八十元。

補充資料

1. 透過本表格提供個人資料，屬自願性質。如你沒有提供足夠資料，本局可能無法辦理你的申請。
2. 你所填寫的個人資料，將被電訊管理局用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門/機構。
4. 你有權要求查閱和改正你的個人資料，你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如可提出查閱和改正個人資料的要求，請聯絡：

香港 灣仔 皇后大道東213號 胡忠大廈 29字樓

電訊管理局

[經辦人：公共事務經理]

電話：2961 6752

傳真：2803 5112

**NOTES**

1. Applicant who has no valid Radiodetermination and Conveyance of Commands, Status and Data Licence issued by this office, copies of the following appropriate supporting document(s) **MUST** be enclosed with the application:
  - (a) If the status of your company/organization is "Sole Proprietorship" or "Partnership", the required supporting documents are :
    - A copy of the valid Business Registration Certificate; **AND**
    - A current **Certified Copy of an Extract of Information on the Business Registration Register** issued by the Business Registration Office, Hong Kong. (Form 1(a) or Form 1(c) as appropriate)
  - (b) If the status of your company/organization is a "Limited Company", the required supporting documents are:
    - A copy of the valid Business Registration Certificate; **AND**
    - A copy of Certificate of Incorporation in respect of the corporation.
  - (c) If the Status of your company/organization is not one of the above, the required supporting documents are:
    - A copy of the valid Business Registration Certificate; **OR**
    - A copy of the documentary proof that your organization is legally registered in Hong Kong ; **AND**
    - Proof of company address. (e.g. Copy of electric bill; Telephone bill etc.)

( **Attention**: Copy of the Business Registration Certificate submitted must include the bottom part with a machine-printed column showing the date of payment, the receipt number and the amount paid. Application with insufficient supporting document will **not** be processed).
  - (d) In the case that the application is made in the name of an individual, a physical production in person of the HK Identity Card or Passport of the applicant is necessary. However, the Office of the Telecommunications Authority will also accept application and copy of the above document by post provided the applicant accepts that sending copy of the document by post is at the applicant's own risk.
2. The name and address of the applicant will be used as the name and address of the Licensee. Therefore, if the application is made in the name of a company/organization, please fill in the name and address of your company/organization as that shown in the Business Registration Certificate. If the application is made in the name of an individual, please fill in the name and correspondence address of the person applying for the licence.
3. The radio equipment used in your radio system must be type-approved by the Telecommunications Authority. If your proposed radio equipment has not been type-approved, please contact 2343 7565 for the necessary equipment approval test arrangement before applying for the licence.
4. If the radio system to be used has no prior frequency assignment from the Office of the Telecommunications Authority, the processing of the application may be delayed.
5. The application form must be signed by the proprietor of the company/firm if the application is from a company/firm of "Sole proprietorship". If from a "partnership" company, the application form must be signed by one partner signing "For self and Partners". A director or manager should sign for a company incorporated under the Companies Ordinance or other body corporate. Please sign and return the application form together with the relevant supporting documents as mentioned in NOTE 1 above to the Office of the Telecommunications Authority, Licensing Unit, 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong. For enquiries, please telephone **2961 6772**. Do not send any payment with your application. If your application is approved, we will notify you in writing for the payment of the necessary licence fee. The annual licence fee is HK\$80 per system.

**Supplementary Notes**

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, we may not be able to process your application.
2. The personal data provided by you will be used by the Office of the Telecommunications Authority for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form including the making of request for access and correction, should be addressed to :

Office of the Telecommunications Authority,  
 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong.  
 [Attn: Public Affairs Manager]  
 Tel.: 2961 6752                      Fax : 2803 5112